



*Asia-Pacific Network for Sustainable
Forest Management and Rehabilitation*



Title of the project:	<i>Making forestry work for the poor: Adapting forest policies to poverty alleviation strategies in Asia and the Pacific</i>
Scope of the project:	<i>Bhutan, Cambodia, China, India, Indonesia, Laos, Nepal, Papua New Guinea, Philippines, Thailand and Vietnam</i>
Project symbol:	<u>FAO/2010/001 (APFNet)</u> <u>GCP/RAS/260/MUL (FAO)</u>
Donor:	<i>APFNet</i>
Executing Agency:	Food and Agricultural Organization of the United Nations (FAO)
Duration of the project:	<i>1 year</i>
Starting date:	<i>March 2010</i>
Budget of the project:	USD 340 000

EXECUTIVE SUMMARY

Asia-Pacific forests are home to over 450 million poor people whose livelihoods depend on the use and availability of forest products and forests environmental services. There have been significant efforts in recent years to fully utilize the potential forests and forestry have for effectively contributing to improved human well-being. However, for forestry to meet its full potential, sound policies must be developed and implemented on the basis of high-quality, up-to-date information from both the strategic and field levels.

Many forestry agencies and institutions have little understanding of stakeholders' actual expectations and demands on forests and forestry. Accurately determining forests and forestry contributions to poverty alleviation, and combining findings with information developed at the strategic level, provides the soundest footing available for policy formulation and institutional development. Through the proposed set of activities funded by the Asia-Pacific Network for Sustainable Forest Management and Rehabilitation (APFNet), these current gaps in Asia-Pacific forestry policy will be directly addressed.

The project will support development of forestry sector plans to reduce poverty in **Bhutan, Cambodia, China, India, Indonesia, Laos, Nepal, Papua New Guinea, Philippines, Thailand** and **Vietnam**. Findings from studies aimed at unearthing areas in which forestry has significantly reduced poverty in each country will be combined with information from the recent FAO regional forestry outlook to support development of poverty reduction plans. National forestry agencies and NGOs will conduct broadly based studies supported and coordinated by FAO regional office for Asia and the Pacific.

Executive education on forest policy development will provide support for in-country strategic planning, and a workshop focusing on the regional outlook for forestry will be organized to assess opportunities for future poverty related interventions. The final aim of the project is to develop plans to reduce poverty through forestry based on local, national and regional level information.

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1. Background and Rationale

Since the launch of the Millennium Development Goals almost a decade ago, efforts have been made around the world and in the targeted region to improve the contribution of different economic sectors to poverty reduction. Forestry is a particularly important sector due to the substantial overlap between highly forested areas and areas with a high incidence of poverty in South and Southeast Asia. Potential of forestry to contribute to the welfare of poor rural people should therefore be considerable.

Over the past decade, forests have been increasingly recognized for the valuable environmental services they provide, and there has been a growing interest in regulatory and market-based schemes of payment for ecosystem services. The role of forests in climate change mitigation and opportunities for REDD+ and carbon payments for forestry-related carbon offsets offer promising new avenues for sustainable forest management through involvement and inclusion of forest-dependent poor people.

The project aims at creating synergies with ongoing regional efforts for sustainable forest management and rural development and establishing links with programmes funded through the European Commission, UN REDD, ITTO, and bilateral country support. Findings from recent work undertaken by FAO on the future of forests in the Asia-Pacific region will be integrated into national policy processes. Recent work on Reinventing Forestry Agencies, on best practices for forest law compliance and in various other areas will be utilized in providing a broad foundation for revitalizing forestry agencies in the face of new demands.

The proposed activities will promote policy dialogue and strengthening forestry institutions in the region. Outputs will be integrated into the project course, and disseminate through FAO and partner's information channel.

Key problems to be addressed

Despite the wide recognition of the fact that forests and forestry have significant impact on rural poor livelihoods, due to the fact that forests areas are frequently far from markets, and because poorer people have neither the knowledge, the capital nor the networks to benefit from forest resources, poverty alleviation has remained an illusive goal. Additionally, land and resource tenure and access rights are frequently weak in remote areas and authorities have, until recently, been reluctant to allocate rights to the local level. To effectively implement systems to reduce poverty through forestry in rural areas may require investment, review of the regulatory environment, policy support and/or capacity building in different measures.

Commercial aspects of forestry such as collection, processing and marketing of non-wood forest products; use of stumps and branches of trees left after industrial logging; and ecotourism activities can provide income for the rural poor where conditions allow. Frequently, impediments to implementation prevent benefits reaching those most in need – policies, permits and lack of guiding support can isolate the rural poor from markets and leave forests without the stewardship necessary for sustainable management. Industrial forestry, including plantation production of wood products also supports income generation under the right conditions and employment in the wood processing industry has contributed significantly to household income around the Pacific coasts of Asia, where export markets are within reach. Efficient and sustainable use of forest products and innovative use of forest services can potentially benefit both forest resource management and poor people while bringing forestry agencies to the forefront of development.

Stakeholders and Target Beneficiaries

The target groups include government forest agencies in the 11 target countries whose needs and constraints are primarily related to low capacity and lack of experience in implementing SFM and forest conservation policies related to recent global climate related priorities. The ability of forest agencies to integrate diverse objectives is limited and efficient policy and institutional processes are necessary to integrate stakeholder's demands. Civil society groups and NGOs are targeted in their role of providing balance and transparency to the policy process. Given the importance of production and consumption of forest products in Southeast Asia and the opportunity for development of corporate social responsibility in support of redirected policies, private sector representatives will also be targeted.

The final beneficiaries include forest dependent people and forest users who are often constrained by poverty in decisions regarding deforestation and degradation. Weak and unclear tenure, lack of incentives, and constraints to sharing in forest related benefits have slowed implementation of SFM. Lack of consultation of local stakeholders has further hindered implementation. Conversely, users of forest goods and services at the national and international levels have been unable to secure access to benefits from forests, such as climate change mitigation, due to the lack of well regulated markets.

The project aims at addressing the needs and constraints of the target groups by providing information, training and technical support while facilitating communication with key forest stakeholders and stakeholders in forest related sectors. The final beneficiaries will gain from increased recognition of their role in forest management, from support for development of mechanisms to link buyers and sellers of forest services, and from increased attention to the positive roles that forests can play in poverty alleviation.

Recent consultations with forestry stakeholders in ASEAN and China (e.g. the APFNet "Training workshop of methods, tools and skills for promoting legal and SFM and trade in the Asia-Pacific region," the Scientific Committee meeting of the FAO "Asia-Pacific Forestry Sector Outlook Study," and a national investment forum in the Philippines) indicated the need for increased consultation at the regional and local level to ensure the effectiveness of forest policy given the increasing significance of trade and of population pressure on forest resources. Observations of conditions faced by final beneficiaries in the region demonstrate the need for cross-sectoral approaches to reducing deforestation and degradation and direct inclusion of local groups in related measures to ensure local support for policy implementation.

2. Goal and Objectives

The goal of the project is to assist forestry agencies in strategic planning and developing means to reduce poverty through sustainable forest management and forest rehabilitation.

Specific objectives are:

1. To draw together methods and means by which poverty has been effectively reduced in South and Southeast Asian developing countries.
2. To build capacity within forestry agencies and local NGOs through engagement in assessment of past efforts to reduce poverty through forestry.
3. To distribute findings to an Asia-Pacific audience and increase awareness of effective means to adapt forest policies to poverty alleviation strategies.

3. Expected Outputs and Project activities

Output 1: Document methods and means by which poverty has been effectively reduced in the Asia-Pacific region.

Activity 1.1: Conduct forestry-poverty country studies

In each of the 11 target countries, studies will be commissioned to document ways in which forestry has contributed to poverty reduction and means by which contributions could be made in the future. Surveys undertaken to initiate the studies will seek to determine areas in which forestry has been successful in reducing poverty. The surveys will entail desk based study and expert consultation and will include a broad range of focal areas, e.g.:

- forest subsistence related activities;
- participation in community forestry schemes;
- management of forests allocated to individuals/families;
- tree growing;
- forest products processing;
- non-wood forest product collection and sale;
- payment for ecosystem services;
- carbon credits;
- forest based ecotourism related activities;
- forestry related employment (forest guard, chainsaw operator, tree planter, sawmill employee, etc.)

On the basis of the survey, further investigation will be undertaken to document the background situation and record factors that contributed to the reduction of poverty, e.g. resource availability, knowledge and skills, access to markets and information, investment/subsidy, tenure, social networks. Reports based on these investigations will outline areas for future interest by considering findings in the light of probable future forestry sector developments.

Output 2: Strengthen capacity within forestry agencies and local NGOs for strategic planning and for integrating poverty alleviation measures in forestry policy.

Activity 2.1: Regional workshop on strategic planning in forestry

A regional workshop will be held to inform national strategic planning in forestry and to support efforts to develop poverty reduction measures. The workshop will draw on the latest regional forestry sector analysis and forecasts developed under the second Asia-Pacific Forestry Sector Outlook Study. To help guide the forestry-poverty studies, attention will be focused on how developments within and outside the forestry sector are likely to influence future poverty reduction efforts.

Activity 2.2: Twelve (12) participants from target countries trained in forest policy analysis

Two Forest Policy Short Courses are envisaged to take place during the project implementation: 1) Third Forest Policy Short Course, targeting the Greater Mekong Subregion countries, in March 2010 will be held in Bangkok, focusing on strategic planning and 2) Fourth Forest Policy Short Course, targeting China, in December 2010 and will focus on forestry and poverty reduction, with case studies and training materials drawing from forestry-poverty studies. Six participants per course will be fully funded (tuition fees and

travel and lodging expenses) through this project. Speakers and trainers for the course are drawn from around the region and great emphasis is placed on interactive modes of education in which participants engage in exercises based on real-life situations. The tuition fee will be utilized for bringing technical expertise from the region in the course development and execution.

Activity 2.3.: National forest planning workshops

National forest planning workshops will provide an opportunity to take into account findings from work undertaken through the project and elsewhere in developing policy briefs to guide forestry sector interventions to reduce poverty. Workshops will be held to develop policy briefs for reducing poverty through forestry sector activities. The workshops will draw on results from the forestry-poverty studies, information from the subregional workshops and expertise developed through the forest policy short course as well as inputs from national forestry sector stakeholders.

Output 3: Increase awareness of effective means to adapt forest policies to poverty alleviation strategies.

Activity 3.1.: Synthesizing key project findings into three to five policy briefs aimed at supporting forest policy adaptation to reduce poverty in target countries. The two to three pages policy briefs will be focus on regional thematic issues covering priority areas defined through the national level processes and regional strategic planning.

Activity 3.2.: Printing and distributing policy briefs to national and regional policy-makers and agencies and organizations influencing policy processes. The policy briefs will be printed in attractive and accessible format.

4. Project Implementation and Management Arrangement

FAO Regional Office for Asia Pacific (FAO RAPO) will be responsible for overall coordination of all project implementers and partners. Project task force will be established at the start of the project. Under the agreement with APFNet, FAO RAPO will host an intern from the APFNet. The intern will serve as a liaison between project implementers and APFNet and in addition will support the implementation of different project activities according to the Terms of Reference in Annex 6.

FAO RAPO will act as the coordinating body for the project and will provide administrative and technical support, including:

- 1) Mentoring via phone and e-mail for regional organization on conducting the forestry-poverty country studies.
- 2) Organizational support and backstopping mission for organizing the regional workshop.
- 3) Technical expertise support by international consultant and policy adviser for design and implementation of the forest policy short course.
- 4) Support consultants on the development of policy briefs.

In addition, FAO RAPO will be responsible for maintaining e-mail and phone communication with APFNet as required.

National FAO offices in participating countries will act to facilitate project operation within individual countries and will provide necessary logistic support. National FAO offices will be responsible for organizing the 11 national workshops in collaboration with the national forestry institutions and FAO RAPO.

The project implementers (international consultants, subcontracted organizations) will be responsible for regular consultations with the forestry agencies in the participating countries at all stages of the project. The project places strong focus on trainings and workshops, thus providing suitable platforms for experience exchange and information transfer. The envisaged activities will also support cross-sectoral collaboration among national stakeholders and at wider regional level, by identifying other government institutions dealing with poverty reduction and including them in the identification of country case study examples, inviting them to the regional and national workshops, and through disseminating the major project outputs (country studies, policy briefs).

Subcontracts

Letter of Agreement will be signed with regional organization for coordinating the country studies on forestry and poverty, according to the description of contract (Annex 7). Through this LOA the development of forestry-poverty country studies will be coordinated.

Forestry agencies will be directly involved in the country studies on forestry and poverty and in particular for organizing the national workshops forest planning workshops. The forestry agencies will be responsible for providing the necessary logistic and communication support for successful completion of the country studies and the national workshops.

Forest policy courses and workshops

The forest policy short courses are developed under the umbrella of the Asia Pacific Forest Policy Think Tank. The course will benefit from the expertise of its coorganizers, namely the NFP Facility, APFNet and the USDA Forest Service.

Funds will be transferred to country FAO offices for organizing the national forest policy planning workshops, which will be organized in collaboration with national forestry institutions and FAO RAPO.

Monitoring and Knowledge Sharing

The FAO RAPO will monitor the impact of the project by reviewing and assessing the key project products (the country studies and policy briefs), the workshop reports and the short courses evaluations. Lessons learned will be captured at various points during the implementation of the project, particularly in a form of synthesized workshops outputs and evaluations of the forest policy short course. This will be shared among the implementing partners responsible for the specific set of activities and will be integrated in future FAO activities.

The project will be delivered in collaboration with national forestry institutions and the methodology will be based upon inclusion and participation. The regional workshop will provide platform for different stakeholders to identify innovative examples of forestry contribution to poverty reduction. The national workshops will on the other hand enable forestry officials to identify key challenges and engage in strategic planning tailored on the basis of actual needs and latest analysis.

Communication and Visibility

Communication will take place through various mechanisms. Consultant reports and the final project report prepared by FAO will be circulated to all participating governments and relevant groups. Summaries of the country studies on forestry and poverty will be developed and available to both the national stakeholders as well as to the wider public through the FAO and APFNet web sites. The policy briefs aimed at supporting forest policy adaptation for poverty reduction are envisaged as key documents synthesizing the lessons learnt, and will be distributed to all participating national stakeholders and identified partners. They will also

be distributed through FAO and partners mailing lists, newsletters and web sites in order to be presented to the wider public.

Reporting Schedule

Technical reporting:

1. Regional workshop report and relevant documents.
2. National workshops summaries and relevant documents.
3. Evaluation, summary and recommendations reports from the two forest policy short courses. Relevant documents of two forest policy short courses.
4. Eleven country papers on forestry and poverty and three to five (3 -5) policy briefs synthesising findings at the regional level.

Progress reporting:

1. Mid-term progress report.
2. Terminal report.

5. Cost Estimate

Consultants

Under this project, international consultant and a retiree expert will be hired according the Terms of Reference in Annex 4 (international consultant) and Annex 5 (retiree expert). The project will also host an intern selected by APFNet that will provide overall support in implementing the project activities and will ensure timely communication with APFNet according to the Terms of Reference (Annex 6). According the budgetary agreements with APFNet, living allowance for the intern will be charged to the project.

Total budget consultants: USD 60 500.

Travel and per diem expenses

Travelling expenses will be budgeted according to the specific budget lines. Travel expenses include both FAO and project staff travelling to the regional workshop and the national meetings, as well as travel expenses for participants to the two executive forest policy short courses and the regional workshop.

Total budget travel: USD 76 700.

Survey/case study contracts

Through a selective process a regional organization will be contracted through a Letter of Agreement (Annex 7) to coordinate the development of the eleven country poverty studies. The LOA will have a detailed budget breakdown.

Total budget Survey/case study contract: USD 66 000.

Workshop and seminars

Tuition fee of USD 2 500 for 12 participants from the targeted countries for participating at the forest policy short course is budgeted through this project. The budget includes all costs related to organizing regional workshop on strategic planning in forestry, and costs related to organizing 11 national forest planning workshops.

Total budget Workshop and seminars: USD 76 900.

Office operation and support

The project budget includes printing of the 11 country forestry - poverty studies and 3-5 policy briefs. It also covers the costs of Technical Support Service of FAO RAPO. The

project incorporates the standard FAO operation and administration fee not exceeding 13 percent of the total net inputs.

Total budget operation and support: USD 59 900.

6. Sustainability

The project has a strong focus on knowledge transfer, experience exchange and capacity building for strategic planning. Through the forest policy short course, and the regional and national workshops for strategic planning in forestry, institutional capacities for future planning and implementation of forest policy for poverty reduction will be strengthened.

The project will generate up-to-date findings from local, national and regional level, and will integrate information from other ongoing efforts and programmes such as Asia-Pacific Outlook Study, and the NFP Facility. The country papers on forestry and poverty will aim at including examples from different segments of society, thus including private sector, woman organizations, and indigenous people. Through the strong civil society networks of the partner organizations the project will ensure that different civil society organizations are included and represented in the case studies. Moreover, the project will benefit from the growing network of APFNet and will aim at integrating the lessons learnt into the future APFNet activities.

Key project finding, including information from the regional and national workshops, the forestry – poverty country studies, and the policy briefs will be available through the FAO and partners information channels (web sites, newsletters, mailing lists, etc.).

7. Risk and Assumption

Figure 1: Risk Matrix

Risk	Impact	Probability	Mitigation
1. Lack of commitment from high-level forestry officials due to pressing forest management priorities perceived as more important than poverty alleviation.	This risk can have a significant impact on the project outcomes. Issues such as natural disasters, illegal logging, pests and diseases, forest fires, etc. often mobilise many of the available resources.	Limited	The project aims to demonstrate the inter-connectivity of different management objectives and in particular to demonstrate how strategic planning in forestry can support mitigation of different negative effects while supporting poverty alleviation. The project will link with other ongoing initiatives for improved forest governance and monitoring, such as FLEG in order to ensure synergy among country actions.
2. Lack of financing to support implementation of strategic plans in forestry.	This risk can have a potential impact on the sustainability of the project outcomes.	Medium	Through the strategic planning exercises and the forest policy short course, the project will aim at integrating innovative sources for forestry financing. The project will learn from and utilise lessons from PES, UN REDD and other emerging financing schemes such as public-private partnerships.

List of Annexes

Annex 1: Cost Estimation

Annex 2: Logical framework

Annex 3: Work plan

Annex 4: Terms of reference for international consultant

Annex 5: Terms of reference for policy adviser/retiree Expert

Annex 6: Terms of reference for APFNet intern

Annex 7: Terms of reference for Letter of Agreement for coordinating the eleven forestry-poverty country studies

Cost Estimation

Estimate by categories	Unit	APFNet fund		
Expenses		# of units	Unit rate	Costs
1. consultants				
Consultants - Retired Expert	month	4	4 500	18 000
Consultants – International	month	3.5	7 000	24 500
APFNet - Internship	month	10	1 800	18 000
<i>Subtotal</i>				60 500
2. Travel & Per Diem expenses				
Duty travel others (FAO staff only)	trip	4	1 200	4 800
Consultants - International	trip	2	1 200	2 400
Consultants - Retiree Experts	trip	7	1 200	8 400
Travel for training participants	trip	12	1 300	15 600
Travel for regional workshop		35	1 300	45 500
<i>Subtotal</i>				76 700
3. Survey/case study contracts				
Developing country studies	contract	1	66 000	66 000
<i>Subtotal</i>				76 000
4. Workshops & Seminars				
Forest policy short course	course	2	15 000	30 000
Regional workshop	workshop	1	15 000	15 000
National workshops	workshop	11	2 900	31 900
<i>Subtotal</i>				76 900
5. Office operation and support				
Printing country studies and policy briefs	contract	1	10 000	10 000
Technical support service	day	10	1 086.5	10 865
Support costs	fee	1	39 035	39 035
<i>Subtotal</i>				59 900
6. TOTAL				340 000

Logical framework

Design summary	Objectively verifiable indicators of achievement	Sources and means of verification	Assumptions
Impact : Contributing to poverty alleviation in the Asia-Pacific region through forest policy support.	Poverty alleviation measures become integrated component of forestry policy in the targeted region.	Country reports and strategies.	1. Poverty has been reduced through forestry sector activities.
Outcome: Enhance the analytical and planning capacities of forestry institutions in the region and enable formulation of pro-poor forest policy solutions.	1. Forest sector capacity to develop policy and plan strategically is increased. 2. Monitoring and evaluation capacity within forestry agencies and local NGOs is increased. 3. Capacity to identify and attract innovative sources of financing of pro-poor forestry solutions is increased.	Country reports and strategies. Project proposals integrating forestry alleviation measures.	2. Experience in preparing national survey and report remains part of institutional memory.
Outputs 1. Document methods and means by which poverty has been effectively reduced in the Asia-Pacific region.	1.1. Country studies implemented according agreed methodology. 1.2. Methods and means by which poverty has been effectively reduced through forestry are documented. 1.3. Findings from country studies integrated in other project activities.	Consultants reports. Eleven forestry-poverty country studies available. Case-studies for the second forest policy short courses of the project developed on basis of the country studies.	3. Possibility to identify and involve different stakeholders with various concerns and priorities.
2. Strengthen capacity within forestry agencies and local NGOs for strategic planning and for integrating poverty alleviation measures in forestry policy.	2.1. Organized regional and national workshops involving participants of forestry agencies and local NGOs. 2.2. Twelve participants from the targeted region participated at the two forest policy short courses.	Regional and national workshops reports and summaries. Evaluation reports of the two forest policy short courses.	4. Workshop is effective in transferring information to participants. 5. Forest Policy Short Course and succeeds in transferring skills and knowledge to participants.
3. Increase awareness of effective means to adapt forest policies to	3.1. Awareness of means by which forest policies and plans may be adapted to reduce poverty is increased.	3-5 Policy briefs for poverty reduction available.	6. Dissemination of key project findings reaches wider range of beneficiaries.

poverty alleviation strategies.			
<p>Indicative Activities</p> <p>1.1. Design and agree on methodology for conducting country studies.</p> <p>1.2. Identify national consultants/organizations for conducting segments or whole study.</p> <p>1.3. Conduct studies.</p> <p>1.4. Analyse findings and prepare case-studies (to be used for the two forest policy short courses).</p>	<p>Methodology available at the end of M 1</p> <p>Country-studies completed by M 10.</p>	<p>LOA for country studies</p> <p>Eleven country study papers</p> <p>Case-studies for the second forest policy short course.</p> <p>Mid-term report of the project.</p>	<p>7. No significant changes in national forestry agencies personnel.</p>
<p>2.2. Organize regional workshop on strategic planning in forestry.</p> <p>2.3. Summarize workshop findings and prepare workshop report.</p> <p>2.4. Identify and agree on criteria for selecting twelve 12 participants for the two forest policy short courses.</p> <p>2.5. Liaise with national forestry agencies in order to organize the national forest planning workshops.</p> <p>2.6. Organize national workshops.</p> <p>2.7. Prepare workshop summaries.</p>	<p>Regional workshop organized in M 2.</p> <p>Two forest policy short courses completed</p> <p>National workshops organized by M 11.</p>	<p>Regional workshop report and relevant documents.</p> <p>National workshop summaries and relevant documents.</p> <p>Mid term reports.</p>	<p>8. Other relevant stakeholders at national level interested to take part in the regional workshop.</p> <p>9. No significant changes in national forestry agencies personnel.</p>

<p>4.1. Based on the national forest workshop findings, forestry-poverty case studies, information from the forest policy short courses and key finding from other sources (FAO outlook studies) develop three to five policy briefs.</p> <p>4.2. Develop a plan for disseminating policy briefs.</p> <p>4.3. Disseminate policy briefs to wide range of stakeholders.</p>	<p>Policy briefs available by M 12.</p>	<p>Policy briefs available and disseminated through FAO, partners and other communication channels.</p>	<p>10. Understanding of relevance and links between forestry and poverty increased among variety of stakeholders.</p>
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Work Plan

Output	Month												Leading partner
	1	2	3	4	5	6	7	8	9	10	11	12	
Studies on the contribution of forestry to poverty reduction	■	■	■	■	■	■	■	■	■				FAO ¹
Regional workshop on strategic planning in forestry					■								FAO
Forest policy executive education	■										■		RECOFTC/FAO
National forest planning workshops									■	■	■		FAO
Policy briefs												■	FAO

¹ Regional organization will be subcontracted through an LOA

Terms of Reference for International Consultant

Tasks

Under the supervision and guidance of the Regional Office for Asia and the Pacific (RAPO) and in consultation with the Retiree Expert and other project partners, the International Consultant will carry out the following tasks:

1. Oversee the progress of the county studies.
2. Synthesize and make available findings from the FAO Outlook studies to be integrated in the project activities.
3. Contribute to the design, support and organization of the regional workshop on strategic planning in forestry.
4. Participate at the regional workshop on strategic planning in forestry.
5. Liaise with FAO country offices in order to organize national forest planning workshops.
6. Design and agree on the national workshops agenda/methodology with national forestry agencies.
7. Provide input and finalise national workshop reports.
8. Develop three to five policy briefs.
9. Prepare mid-term project progress report.

Duration: Three and a half months.

Duty station: Bangkok, with travel in the region.

Qualifications: Advanced degree in forestry, natural resources or economics and minimum ten years experience in international forestry and development with extensive experience in Asia at the national and regional level.

Term of Reference for policy adviser/retiree Expert

Tasks

Under the supervision and guidance of the Regional Office for Asia and the Pacific (RAPO) and in consultation with other project partners, the Retiree Expert will carry out the following tasks:

1. Define methodology for conducting the forestry-policy country studies.
2. Develop a synthesis report based on the forestry-policy country case studies.
3. Assist planning of the regional workshop on strategic planning in forestry.
4. Participate at the regional workshop on strategic planning in forestry and facilitate specific sessions.
5. Contribute to the preparation of the regional workshop report.
6. Provide inputs in the design of the national forest planning workshops.
7. Contribute to the development of policy briefs.

Duration: Four months.

Duty station: Bangkok, with travel in the region.

Qualifications: Advanced degree in forestry, natural resources or economics and minimum fifteen years experience in international forestry and development with extensive experience in Asia at the national and regional level.

Terms of Reference for APFNet intern

Tasks

Under the supervision and guidance of the Regional Office for Asia and the Pacific (RAPO) and in consultation with the International Consultant, Retiree Expert, the intern will carry out the following tasks:

1. Provide organizational and logistic support for organizing the regional workshop on strategic planning in forestry.
2. Help organizational arrangements for the 12 participants to the two forest policy short courses.
3. Liaise with national forestry agencies and provide support for organizing the national forest planning workshops.
4. Develop a plan for dissemination of policy briefs with inputs from all project partners.
5. Ensure timely and efficient communication between FAO project task force and APFNet.

Duty station: Bangkok

Terms of reference for Letter of Agreement for coordinating the eleven forestry-poverty country studies

A Letter of Agreement will be issued to a regional organization in order to:

1. Work closely with the retiree expert and the international consultant to define the methodology and structure for the survey/studies.
2. Work closely with the national forestry agencies in order to identify counterparts in each of the eleven countries.
3. Contract with counterpart (national consultants/organization) to carry out the survey (according the identified capacities).
4. Include a wide range of stakeholders through the different regional networks and in collaboration with national forestry agencies and counterparts in order to identify target areas, community based organizations, informal groups, etc. to be included in the survey/study.
5. Oversee the progress of the survey/study and provide necessary inputs.
6. Review the country studies.
7. Provide inputs in summarizing the country studies (development of case studies for the second forest policy short course).